

**AIRCRAFT LANDING WITHIN CITY LIMITS
PERMIT APPLICATION – ODESSA, TEXAS**

Pursuant to Sec. 8-1-1 of the City Code of the City of Odessa, Texas, this application must be submitted in order to obtain a permit to land within the corporate limits of the city of Odessa:

Event/Reason: _____ **Event Date:** _____
Proposed Landing Site: _____ **Time of Landing:** _____ a.m. / p.m.
(circle one)

Full name and all information contained on the driver’s license of the applicant and each pilot who will work under the permit:

Applicant:

Name: _____ Class: _____
Address: _____
Driver License. No.: _____ Date of Birth: _____
Height: _____ Eyes: _____ Sex: Female Male
Expiration Date: _____ Restrictions: _____
Home Address: _____

Permanent Home Address: _____
Present Local Address
(if different from home): _____
Telephone Number: _____

Pilot(s) who will work under the permit:

Name: _____ Class: _____
Address: _____
Driver License. No.: _____ Date of Birth: _____
Height: _____ Eyes: _____ Sex: Female Male
Expiration Date: _____ Restrictions: _____
Home Address: _____

Name: _____ Class: _____
Address: _____
Driver License. No.: _____ Date of Birth: _____
Height: _____ Eyes: _____ Sex: Female Male
Expiration Date: _____ Restrictions: _____
Home Address: _____

Name and home office address of applicant’s employer:

Company Name: _____
Address: _____
Contact Person: _____
Telephone: _____
Fax: _____

Property owner name and address of the property where the landing will occur:

Description, make and model of aircraft to be used when landing at the proposed site:

Written description of the purpose for landing at the proposed site:

Documentation:

Below is a list of documentation to be submitted with this application. The application will not be processed without it.

Please check beside each item to reflect that you have included the following with this application:

- A site plan showing the proposed landing site, including:
 1. any proposed security measures to keep the takeoff and/or landing site secure during aircraft operations emergency landing sites in the area
 2. emergency landing sites in the area in the event of a complete power failure at the permitted site
 3. ingress and egress to the site

- A letter of permission from the property owner to land an aircraft on the proposed site

- A copy of applicant's driver's license or other identification card

- A copy of applicant's and/or applicant's employees' pilot's license(s)

- Any waivers or notices required by Federal Aviation Regulations to be issued by or given to the FAA

Application and Fees:

Application to the City must be made at least five (5) days prior to the landing event. The application must be accompanied with payment of a \$25.00 processing fee and a \$50.00 investigation fee for any required investigation of the proposed site location by the City of Odessa Police Department. The processing fee and investigation fee are non-refundable.

The completed application and fees are to be delivered to the Billing & Collection Office at 411 W. 8th Street, Odessa, Texas 79761. Each application, or a copy thereof, will be referred to the City of Odessa Police Department for investigation and approval of the proposed landing site.

